

COMMUNITY COLLEGE OF VERMONT

FACULTY DEVELOPMENT POLICY

January 15, 2015

Revised August 7, 2025

See also:

*Guidelines for Distribution of
Faculty Professional
Development Funds
Course Attendance for Faculty
Policy*

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POLICY

CCV is committed to faculty development in order to improve learning outcomes in academic programs, offer enhanced support for CCV instructors, and create active, reflective, and responsive learning environments. Unless otherwise indicated, this policy is specific to CCV facilitated professional development opportunities.

PROCEDURES

To support faculty members with their work in the classroom, CCV provides a wide array of development activities.

Professional Development:

1. CCV requires specific development for first-time CCV faculty, including:
 - a. Participation in Great Beginnings, an Orientation to Teaching and Learning at CCV;
 - b. Participation in the Introduction to Online Teaching course if teaching a CCV online or hybrid course for the first time; and
 - c. Completion of required VSC training modules on FERPA, Data Security, and VSC Policies 311 and 311-A, pertaining to Discrimination, Harassment, Sexual Misconduct, and Related Unprofessional Conduct when applicable in accordance with the provisions of the Collective Bargaining Agreement.
2. All CCV faculty members are encouraged to engage in professional development to improve classroom teaching and learning through:
 - a. Attendance at CCV conferences, webinars and academic center activities;
 - b. Ongoing dialogue with CCV academic staff regarding best practices of teaching and learning;
 - c. Review of course evaluation feedback collected during and at the end of each semester; and
 - d. Participation in development opportunities outside of CCV related to teaching and learning in one's curriculum area when applicable as provided for in the Collective Bargaining Agreement.

3. As part of their professional development, CCV faculty members may also request to attend a CCV class they are not contracted to teach.
 - a. Faculty may attend a CCV class for one or more sessions with prior approval from both the contracted instructor and the supervising coordinator of the class in accordance with the Course Attendance for Faculty Policy;
 - b. Faculty who wish to register for a CCV course in order to earn credit may request to use Faculty Professional Development Funds toward the cost of tuition in accordance with the provisions of the Collective Bargaining Agreement, when applicable.