COMMUNITY COLLEGE OF VERMONT

CREDIT HOUR POLICY

See also:
Attendance Policy
Independent Study Policy
Small Group Instruction Policy

April 19, 2012
Revised: August 18, 2022

POLICY

CCV credit-bearing courses, regardless of delivery mode, are scheduled and conducted in compliance with federal regulation defining the credit hour.

A credit hour is a measure of work comprised of two essential aspects:

1. one hour of classroom or direct faculty interaction, and
2. a minimum of two hours out-of-class student work each week.

These standards represent the amount of work per credit hour for a fifteen-week semester. This work is represented in intended learning outcomes and verified by evidence of student achievement.

PROCEDURES

1. Scheduling of credit-bearing classroom courses in all formats reflects the credit-hour definition established by federal regulation.

2. Credit-bearing online courses require student participation in instructor-led asynchronous or synchronous online learning activities equivalent to a minimum of one hour per week and out-of-class student work equivalent to a minimum of two hours per week for approximately fifteen weeks for each credit hour.

3. Credit-bearing hybrid courses require a combination of in-person faculty instruction and online, instructor-led, asynchronous or synchronous learning activities equivalent to a minimum of one hour per week and out-of-class student work equivalent to a minimum of two hours per week for approximately fifteen weeks for each credit hour.

4. Laboratory and studio work, internships, practicums, and other academic work require at least the equivalent amount of classroom and/or direct faculty instruction and student work as defined in policy above.

5. In the case of a Small Group Instruction, additional out-of-class student work is assigned to make up for the 1/3 reduction in contact hours.