

COMMUNITY COLLEGE OF VERMONT

CREDIT HOUR POLICY

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Page 1 of 1

POLICY

CCV credit-bearing courses, including online courses and hybrid courses requiring both in-person and online participation, are scheduled and conducted in compliance with federal regulation defining the credit hour. A credit hour is an amount of work, represented in intended learning outcomes and verified by evidence of student achievement, corresponding to one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester.

PROCEDURES

1. Scheduling of credit-bearing classroom courses in all formats—weekday, weekend, intensive, etc.—reflects the credit-hour definition established by federal regulation.
2. Credit-bearing online courses require student participation in instructor-led asynchronous or synchronous online learning activities equivalent to a minimum of one hour per week and out-of-class student work equivalent to a minimum of two hours per week for approximately fifteen weeks for each credit hour.
3. Credit-bearing hybrid courses require a combination of in-person faculty instruction and online, instructor-led, asynchronous or synchronous learning activities equivalent to a minimum of one hour per week and out-of-class student work equivalent to a minimum of two hours per week for approximately fifteen weeks for each credit hour.
4. Laboratory and studio work, internships, practicums, and other academic work require at least the equivalent amount of classroom and/or direct faculty instruction and student work as defined in policy above.
5. In the case of a Small Group Study, additional out-of-class student work is assigned to make up for the 1/3 reduction in contact hours, i.e. 9-13.5 hours per week for each 3-credit course.

See also:

Attendance policy

Independent Study policy

Small Group Study Policy