

COMMUNITY COLLEGE OF VERMONT

See also:

*Faculty Hiring Criteria and
Conditions of Employment Policy
Faculty Evaluation Policy*

COURSES OFFERED IN COLLABORATION WITH OTHER ORGANIZATIONS POLICY

April 6, 1995

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POLICY

CCV participates in collaborative efforts with other organizations to provide CCV courses. These partnership classes are not public offerings and are considered contracted courses. Any credit bearing course jointly offered by the college and a second party organization must meet the academic and administrative criteria established by the college.

PROCEDURES

1. Academic Standards:
 - a. All credit bearing courses offered in collaboration with other organizations must meet the academic standards of the college. Generally only CCV credit-bearing courses with approved Essential Objectives are eligible for consideration as partnership offerings. The academic dean may make exceptions.
 - b. High school students enrolled in CCV-sponsored courses will satisfy any recommended prior learning and/or basic skills assessment conditions that accompany those courses.
 - c. Instructors are hired to teach partnership courses in accordance with the Faculty Hiring Criteria and Conditions of Employment Policy.
 - d. A CCV academic staff member will review instructional materials in advance of the start of courses to ensure that a CCV course offered-in partnership is academically sound and conducted at a college level.
 - e. To ensure equal learning opportunities, any arrangements for partnership offerings should include equitable access to equipment and resources essential to the successful completion of said course.
 - f. Faculty who teach partnership courses are subject to the evaluation requirements outlined in the Faculty Evaluation Policy.
 - g. Evaluation of student learning in a CCV course is the responsibility of the instructor, who will complete narrative evaluations and follow administrative procedures established for CCV courses.

2. Administrative Guidelines:
 - a. Course fees are set at the beginning of each academic year.
 - b. Arrangements must be approved by the appropriate academic center regional director or the academic dean.