

COMMUNITY COLLEGE OF VERMONT

COURSE ATTENDANCE FOR FACULTY POLICY

See also:
Faculty Development Policy
Course Audit Policy

November 6, 2003
Revised March 28, 2023

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POLICY

Balancing its belief in the importance of professional and personal development with the fiscal constraints of the college, CCV will offer opportunities to faculty members for attendance in CCV courses.

PROCEDURES

1. Contingent upon mutual agreement between the Coordinator of Teaching and Learning for the course and the classroom instructor, a faculty member who has taught at CCV within the past year may request to attend one CCV course per semester. This request, if granted, is not considered a course audit. The terms of attendance will be discussed between the classroom faculty member and the attending faculty member.
2. Any faculty wishing to attend all or part of a course under this policy must make an initial email request to the academic dean's office.
3. Faculty members will not receive college credit for the course they are attending, and CCV does not maintain academic records for these instructors. Faculty members wishing to receive credit and use a CCV course as part of their professional development must follow the procedures outlined in the faculty development policy.
4. Faculty members who make use of this course attendance policy may not take the place of a paying student in any class that has an enrollment limit.
5. Faculty members will not have to pay tuition or administrative fees but must pay for their own textbooks and materials and any course specific fees.