

COMMUNITY COLLEGE OF VERMONT
SUBSTANCE USE AND ABUSE POLICY

See also:

Complaint Resolution policy
VSC Employee Handbook
Disruptive Persons policy
Student Assistance Program policy

October 21, 1999

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POLICY

CCV intends to maintain a positive working and learning environment in its academic centers, classrooms, and at its related events. CCV prohibits the illicit use of drugs and/or controlled substances and restricts the use of alcohol, tobacco products and devices, or any substances that may inhibit healthy academic or professional interaction by staff, students, or faculty members.

PROCEDURES

1. Any persons suspected of possessing, using, or distributing illicit drugs at the college or college- related events may be questioned immediately by a supervisor or other appropriate college official.
2. Anyone who possesses, uses, or distributes illicit drugs at the college or college-related events may be dismissed from employment, other contractual or professional responsibilities, or academic programs.
3. The Anti-Drug Abuse Act of 1988 requires that employees convicted of illicit drug use in the work place report such convictions to their employer within five days; the college must then report such convictions to the appropriate federal agency within ten days.
4. Alcohol may not be served at CCV academic centers.
 - a. In rare instances, exceptions may be made. Alcohol may not be present or provided without the expressed written permission of the executive director and the president.
 - b. At appropriate off-site CCV functions, alcohol may be served if it is legally permitted and where non-alcoholic beverages are also available.
 - c. Alcohol may not be served or paid for by the College, under any circumstances.
5. All CCV academic centers are designated as non-smoking areas. Smoking is defined as the burning, lighting or use of a tobacco product and any other smoking device that includes, but is not limited to cigarettes, cigars, electronic cigarettes (e-cigarettes), and pipes.
6. At the discretion of each academic center, smoking may be permitted in designated outside areas. In the case of off-site classroom facilities, CCV will comply with the smoking policies established by the facility management.

7. The College will make available educational materials and programs related to alcohol and substance use and abuse, including referral information on counseling and rehabilitation.
8. Persons whose behavior violates this policy will be subject to the provisions of the Disruptive Persons policy.
9. Under federal regulations, a student convicted of a drug related felony or misdemeanor that took place while the student was receiving Federal Student Aid, will become ineligible to receive further aid for a specified period of time upon conviction. Federal Student Aid includes grants, loans, and work assistance otherwise provided to eligible college students under Title IV of the Higher Education Act.