

## **COMMUNITY COLLEGE OF VERMONT**

### **AMELIORATION OF AN UNSUCCESSFUL SEMESTER**

**May 1, 2003**

**Revised: June 13, 2013**

See also:

*VSC Academic Data Management  
Policy*

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#### **POLICY**

CCV recognizes that under certain extenuating circumstances, it is appropriate to ameliorate the effect of an unsuccessful semester on a matriculated student's cumulative grade point average.

#### **PROCEDURE**

1. A student in a degree or certificate program who wishes to mitigate the effects of an uncharacteristically poor semester on his or her overall GPA may petition the academic dean to grant an amelioration of that semester's full slate of grades. To be eligible, the cumulative GPA for that semester must fall below a 2.0.
2. After achieving good academic standing for at least one semester and at least six credits, and before filing the petition, a student must meet with an advisor to discuss the purpose of amelioration and to determine if there are suitable reasons for filing a petition.
3. The petition should take the form of a letter that outlines the reasons for poor academic performance and why amelioration is being requested.
4. The petition should be accompanied by a letter from the student's advisor which supports the request.
5. A CCV student may make use of this policy one time only.
6. All ameliorated grades will remain on a student's official transcript but the grades will not be counted in the student's cumulative GPA.
7. Courses with ameliorated grades of C- or better may still satisfy program requirements.

8. A student attempting to ameliorate grades from another VSC college after matriculating at CCV must achieve at least one semester of at least 6 credits of satisfactory academic progress (2.0 GPA or better) following the semester for which amelioration is requested. The CCV academic dean will consult with the academic dean at the institution where the grades were awarded before approving amelioration. The CCV registrar will inform the registrar of the VSC college from which the ameliorated grades were awarded.
9. Courses already counted toward an awarded degree cannot be ameliorated.
10. The decision to ameliorate a semester's grades remains exclusively with the academic dean or designee.